

July 30 – August 5, 2012
Cattaraugus County Agricultural Society
PO Box 182
Little Valley, NY 14755
(716) 938-9146

Dear Vendor:

The Cattaraugus County Agricultural Society is getting ready to celebrate our 170th Cattaraugus County Fair. Fair dates for this year are July 30 – August 5, 2012. Please note that the fair has moved back an entire week to be in succession with the NY State Fair. Our fair has grown over the years to be a great county fair. In fact, our fair in is the top ten of fifty four fairs in New York State concerning attendance! Last year, 73,000 people came through the gates to enjoy vendors like you!

Enclosed please find your Vendor contract for 2012. Please note changes on this years contract from prior years. If you have any questions please feel free to call us at

(716) 938-9146 or 938-6676. **IF YOU MADE A DEPOSIT IN 2011 FOR 2012, PLEASE SEND BACK THE SIGNED CONTRACT – otherwise we are not positive that you are**

coming. If your 2012 deposit was not 50% of the total balance, please send any additional money owed. **ALL VENDORS MUST INCLUDE A PICTURE (preferred) OR A DETAILED DESCRIPTION OF HOW THE WARES ARE DISPLAYED. ALL VENDORS MUST ALSO INCLUDE A DETAILED MENU OR LIST OF ITEMS THAT WILL BE SOLD DURING THE WEEK. PLEASE, BE SPECIFIC!!!!**

Also enclosed is a contract to advertise in our Fair Premium Book. This is an idea that many of our vendors have used in the past to tell patrons that they will be at our fair in 2012. This is completely optional but recommended. *Become a corporate sponsor and receive a personalized sign for your vendor space! It allows everyone to know you support the fair as a Corporate Sponsor! Contract is enclosed.*

Each vendor is allotted 2 passes with each contract. Please note additional rules listed on your contract. No children (15 & under) will be permitted to use a vendor pass to enter the gate. **ABSOLUTELY NO LISTS WILL BE USED AT ANY GATE TO PERMIT VENDORS ON TO THE FAIRGROUNDS.** Everyone working must have a pass to enter the grounds. Reminder – no one working a vendor space should be consuming alcohol.

We are asking that each Vendor be in their allotted space by 12:00 PM on Monday the first day of the Fair. Anyone who is not in their vendor space at this time will relinquish their vendor space. Any deliveries are to be made by 11:00 AM each day. This will be strictly enforced as we have a great number of people on the grounds by that time.

The area allotted is at the discretion of the fair office. Spaces are determined, first by number of years attended and second, by type of product. Spaces are not negotiable.

Vendors will receive their packet at the Front gate office. There it will be explained what you must have when you come in the gate daily. Everyone needs a pass in order to be allowed in the gate. Again if you have any questions please call the above numbers and we will assist you. Visit us at our website -- www.cattarauguscofair.com or E- Mail us at ccflvs@hotmail.com

Sincerely,

Kristina Charlesworth, Mary Charlesworth

July 30 – August 5, 2012

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July 30 – August 5, 2012

Cattaraugus County Agricultural Society

FOOD VENDOR CONTRACT

2012 Cattaraugus County Fair

PO Box 182 Little Valley, NY 14755

(716) 938-9146 or 938-6676

Name _____ Phone _____

Address _____

City/State/Zip _____



OUTSIDE SPACE

Grandstand Area _____

(priced per space, allotted by concession manager)

Vendor Sales _____ front ft. x \$22.00** _____

** (15' minimum frontage)

Amount of Depth you need _____ feet



Include copy of "Certificate of Insurance" OR

Purchase fair coverage \$60.00 _____

Trash Pickup Mandatory for food vendors \$50.00 \$50

Campsite (per site/week) \$100.00/\$125.00 over 25' _____

Electric Food Vendors 110 \$45.00 _____

220 \$90.00 _____

Additional concession passes \$15.00 each _____

Two provided w/ contract. Extra passes, limit 8 (food vendors only)

Additional passes may be issued upon request by vendor for the same charge of \$15 each at the Fair Boards discretion. No children (15 & under) will be permitted to use a vendor pass to enter the gate. ABSOLUTELY NO LISTS WILL BE USED AT ANY GATE TO PERMIT VENDORS ON TO THE FAIRGROUNDS. Everyone working must have a pass to enter the grounds.

Daily Passes \$7 each _____

Tents: (Price not included in vendor footage rent)

20x20 - \$290.00 20x30 - \$370.00 20x40 - \$420.00

30x30 - \$440.00 30x50 - \$620.00 _____

TOTAL DUE: _____

DEPOSIT** (Non-Refundable - 50% due upon signing) _____

**Contract will not be accepted without payment

BALANCE (Due before you begin setting up) _____

(over)

July 30 – August 5, 2012

IN THE EVENT YOU WILL NOT BE ATTENDING THE FAIR THIS YEAR, PLEASE NOTIFY US AS SOON AS POSSIBLE. IF WE ARE NOT CONTACTED BY JUNE 1, 2012, WE WILL ASSUME YOU WILL NOT BE ATTENDING.

ALL VENDORS MUST INCLUDE A PICTURE (preferred) OR A DETAILED DESCRIPTION OF HOW THE WARES ARE DISPLAYED. ALL VENDORS MUST ALSO INCLUDE A DETAILED MENU OR LIST OF ITEMS THAT WILL BE SOLD DURING THE WEEK. PLEASE BE SPECIFIC!

NOTE:

Please return one copy of the signed contract by April 1, 2012, along with your check for 50% of the total amount due. This is a non-refundable deposit. The balance is due by July 1, 2012. **Contracts will not be accepted without a signature and deposit.**

No concession will be allowed to leave the grounds before the end of the Fair. Any vendor leaving the grounds prior to the end of the Fair will lose all future concession rights.

No consumption of alcoholic beverage is allowed by anyone working a vendor space at ANY time he or she is working. You are a representative of the fair.

COCA -COLA of Buffalo has exclusive pouring rights on the Fairgrounds. A representative from COCA-COLA will be on the grounds. 20 oz. bottles must be used while vending at the event. YOU MUST USE OUR COCA-COLA DISTRIBUTOR! If any other product is used, the vendor will be asked to leave. A "Certificate of Insurance" and "Certificate of Authority" must be presented prior to occupying your booth or lot.

TAX IDENTIFICATION NUMBER _____

Allotment of space is at the discretion of the Fair management. The area allotted is at the discretion of the fair office. Spaces are determined, first by number of years attended and second, by type of product. Spaces are not negotiable.

PLEASE ATTACH A MENU OR LIST OF WARES YOU WILL BE SELLING ALONG WITH A PICTURE/DIAGRAM OF YOUR SET UP.

Location Preferred - 1st choice _____ 2nd choice _____

The purchaser of this contract agrees to accept full responsibility for the conduct of their business on his or her rented space. This includes the actions of their employees.

_____ Kristina Charlesworth _____ for Society _____ 1/1/12 _____ Date

_____ for Lessee _____ Date

Note: Rules and Regulations----The Fair is open 9:00 am to 11:00 pm. except the Commercial Building and Corporate Building close at 9:00 pm.

All deliveries or supplies must be made on the grounds before 11:00 am. This will be strictly enforced. All concessions **must be** set-up by 12:00 pm Monday July 30. No exceptions - Late entrants with relinquish their rights of their vendor space.