

July 30 - August 5, 2012

(over)

IN THE EVENT YOU WILL NOT BE ATTENDING THE FAIR THIS YEAR, PLEASE NOTIFY US AS SOON AS POSSIBLE. IF WE ARE NOT CONTACTED BY JUNE 1, 2009, WE WILL ASSUME YOU WILL NOT BE ATTENDING.

ALL VENDORS MUST INCLUDE A PICTURE (preferred) OR A DETAILED DESCRIPTION OF HOW THE WARES ARE DISPLAYED. ALL VENDORS MUST ALSO INCLUDE A DETAILED MENU OR LIST OF ITEMS THAT WILL BE SOLD DURING THE WEEK.

NOTE:

Please return one copy of the signed contract by April 1, 2012, along with your non-refundable check for 50% of the total amount due. The balance is due by July 1, 2012.

Contracts will not be accepted without a signature and deposit.

No concession will be allowed to leave the grounds before the end of the Fair. Any vendor leaving the grounds prior to the end of the Fair will lose all future concession rights.

No consumption of alcoholic beverage is allowed by anyone working a vendor space at ANY time he or she is working. You are a representative of the fair.

A "Certificate of Insurance" and "Certificate of Authority" must be presented prior to occupying your booth or lot.

TAX IDENTIFICATION NUMBER _____

The area allotted is at the discretion of the fair office. Spaces are determined, first by number of years attended and second, by type of product. Spaces are not negotiable. PLEASE ATTACH A MENU OR LIST OF WARES YOU WILL BE SELLING ALONG WITH A PICTURE/DIAGRAM OF YOUR SET UP.

Location Preferred - 1st choice _____ 2nd choice _____

The purchaser of this contract agrees to accept full responsibility for the conduct of their business on his or her rented space. This includes the actions of their employees.

Kristina Charlesworth for Society _____ 1/1/12 _____ Date

_____ for Lessee _____ Date

This contract must be signed by the Lessee in order to be valid!!!

Note: Rules and Regulations----The Fair is open 9:00 am to 11:00 pm. except the Corporate Building closes at 9:00 pm.

All deliveries or supplies must be made on the grounds before 11:00 am. This will be strictly enforced. All concession stands **must be** set up by 12:00 PM Monday July 30. No Exceptions - Late entrants will relinquish their rights of the vendor space.

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Cattaraugus County Agricultural Society
PO Box 182
Little Valley, NY 14755
(716) 938-9146

Dear Vendor:

The Cattaraugus County Agricultural Society is getting ready to celebrate our 168th Cattaraugus County Fair. Fair dates for this year are July 30 – August 5, 2012. Please note that the fair has moved back an entire week to be in succession with the NY State Fair. Our fair has grown over the years to be a great county fair. In fact, our fair in is the top ten of fifty four fairs in New York State concerning attendance! Last year, 73,000 people came through the gates to enjoy vendors like you!

Enclosed please find your Vendor contract for 2012. Please note changes on this years contract from prior years. If you have any questions please feel free to call us at

(716) 938-9146 or 938-6676. **IF YOU MADE A DEPOSIT IN 2011**

FOR 2012, PLEASE SEND BACK THE SIGNED

CONTRACT – otherwise we are not positive that you are

coming. If your 2012 deposit was not 50% of the total balance, please send any additional money owed. **ALL VENDORS MUST INCLUDE A PICTURE (preferred) OR A DETAILED DESCRIPTION OF HOW THE WARES ARE DISPLAYED. ALL VENDORS MUST ALSO INCLUDE A DETAILED MENU OR LIST OF ITEMS THAT WILL BE SOLD DURING THE WEEK. PLEASE, BE SPECIFIC!!!!**

Also enclosed is a contract to advertise in our Fair Premium Book. This is an idea that many of our vendors have used in the past to tell patrons that they will be at our fair in 2012. This is completely optional but recommended. *Become a corporate sponsor and receive a personalized sign for your vendor space! It allows everyone to know you support the fair as a Corporate Sponsor! Contract is enclosed.*

Each vendor is allotted 2 passes with each contract. Please note additional rules listed on your contract. No children (15 & under) will be permitted to use a vendor pass to enter the gate. **ABSOLUTELY NO LISTS WILL BE USED AT ANY GATE TO PERMIT VENDORS ON TO THE FAIRGROUNDS.** Everyone working must have a pass to enter the grounds. Reminder – no one working a vendor space should be consuming alcohol.

We are asking that each Vendor be in their allotted space by 12:00 PM on Monday the first day of the Fair. Anyone who is not in their vendor space at this time will relinquish their vendor space. Any deliveries are to be made by 11:00 AM each day. This will be strictly enforced as we have a great number of people on the grounds by that time.

The area allotted is at the discretion of the fair office. Spaces are determined, first by number of years attended and second, by type of product. Spaces are not negotiable.

Vendors will receive their packet at the Front gate office. There it will be explained what you must have when you come in the gate daily. Everyone needs a pass in order to be allowed in the gate. Again if you have any questions please call the above numbers and we will assist you. Visit us at our website -- www.cattaraugusfair.com or E- Mail us at ccflvs@hotmail.com

Sincerely,

Kristina Charlesworth, Mary Charlesworth

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