

CATTARAUGUS COUNTY AGRICULTURAL SOCIETY
PO BOX 182
LITTLE VALLEY, NY 14755
(716) 938-9146 FAX (716) 938-6966

CORPORATE BUILDING RENTAL AGREEMENT

With this signed agreement, the Cattaraugus County Agricultural Society enters into contract with

_____ of _____
(name) (address & phone)

for the use of the Corporate Building on _____
(date)

The renter agrees to the following:

- ◆ Rental rate for the above date \$350.00 + \$50 Deposit
- ◆ Cleaning fee \$ 50.00
(To be returned to the renter if building is cleaned by the renter within 24 hours to the satisfaction of the management)
- ◆ Preparation of food in the kitchen is limited to reheating & refrigeration.
- ◆ Food: If using a paid caterer for food, the caterer **MUST** be insured.
A copy of the caterer's certificate of insurance must be provided to the Ag Society prior to the event.
NO EXCEPTIONS !
- ◆ Alcohol - If any alcohol is to be served, the caterer must obtain written permission from the Ag Society and must provide proof of liability, **30 days** prior to the event. **NO EXCEPTIONS !**

- Access to the building will be allowed no sooner than 9:00 a.m. on the day prior to the event.

- The renter is responsible for the security and safety of the building during the time he/she has rented the facility. (i.e. the doors must be locked, lights off, no damage done to restrooms, kitchen, or furniture. A charge will be assessed if the building is not secured.

(over)

- A non-refundable deposit of (\$50.00 minimum, cash or check) is required upon the signing of the contract agreement.

- The balance of the contract (cash or check) is due prior to the day of the event.

- This is a non-smoking facility. This will be strictly enforced.

The Cattaraugus County Agricultural Society agrees to supply the following:

- ◆ 15 round tables
- ◆ 40 rectangle tables 400 chairs
- ◆ Trash cans and liners restroom supplies

I have read the above and agree to abide by all terms of the contract.

(renter)

(Date)

For office use only